

Module 1: Overview of Implementation

Notetaking & Reflection Guide

As you work your way through Module 1, use this guide to take notes, complete the activities, and answer the reflection questions to deepen your learning.

The Rationale for Active Implementation

Note Taking:

Key Takeaways	Connection to Your Work

Reflection Questions:

- State Level: How would you explain the active implementation formula to your State Management Team? Regional Implementation Team? District Implementation Team?
- Regional Level: Think of a time that you supported the successful implementation of a practice or program? What did you attend to in the active implementation formula that helped to make it a success?
- District/School Level: Think of a time that you implemented an innovation ineffectively? What was missing from the active implementation formula?

Next Steps: Based on your learning, what action steps can you or your team take? For example, who might need to know this information? Are there others on your teams that can be learning partners?

What	Who	When

Framework 1: Usable Innovations

Note Taking:

Key Takeaways	Connection to Your Work

Complete the Following:

- [Activity 1.1: Is My Practice or Program Usable](#)

Reflection Questions:

- State Level: What can a state agency do to support districts and schools in making innovations usable?
- Regional Level: Why is it critical for a usable innovation to be clearly defined and well operationalized?
- District/School Level: How can we ensure that our evidence-based practice is usable?

Next Steps: Based on your learning, what action steps can you or your team take? For example, what resources or personnel might you need to gather in order to create Usable Innovations in your agency?

What	Who	When

Framework 2: Implementation Stages

Note Taking:

Key Takeaways	Connection to Your Work

Complete the Following:

- [Activity 1.2: Getting Started with Implementation Stages](#)

Reflection Questions:

- State Level: How would you explain a stage-based approach to your State Management Team? Regional Implementation Team? District Implementation Team?
- Regional Level: What is the importance of understanding the stages of implementation?
- District/School Level: Why is exploration such an important step in the stages of implementation?

Next Steps: Based on your learning, what action steps can you or your team take? For example, how might you build readiness in your agency for building a stage-based approach?

What	Who	When

Framework 3: Implementation Drivers

Note Taking:

Key Takeaways	Connection to Your Work

Complete the Following:

- [Activity 1.3: Getting Started with Implementation Drivers](#)

Reflection Questions:

- State Level: How critical is leadership support? What can leadership do to support an innovation during an implementation journey?
- Regional Level: How important is a decision support data system to the work of the regional implementation team?
- District/School Level: What are ways that districts can measure fidelity of an innovation?

Next Steps: Based on your learning, what action steps can you or your team take? For example, what are ways that your teams can gather information on the current use of implementation drivers? Who can support that data collection effort?

What	Who	When

Framework 4: Implementation Teams

Note Taking:

Key Takeaways	Connection to Your Work

Complete the Following:

- [Activity 1.4: Getting Started with Implementation Teams](#)

Reflection Questions:

- State Level: Take a moment and reflect on feedback loops. What should be considered when an innovation is implemented state-wide?
- Regional Level: What is the value of building effective implementation teams?
- District/School Level: Why should you use the ideal core competencies as guidance for team membership selection?

Next Steps: Based on your learning, what action steps can you or your team take? For example, what teams currently exist in your organization? Are there any that can be repurposed for your implementation efforts?

What	Who	When

Framework 5: Improvement Cycles

Note Taking:

Key Takeaways	Connection to Your Work

Reflection Questions:

- State Level: What is the importance of implementers using a problem-solving framework, such as PDSA?
- Regional Level: How can a regional implementation team encourage the use of PDSA?
- District/School Level: How can district/school team ensure that they have equitable implementation embedded into their PDSA cycle?

Next Steps: Based on your learning, what action steps can you or your team take?

What	Who	When

Capstone & Survey

Complete the Following:

- [Module 1 Summary Activity](#)
- [Module 1 Capstone Activity](#)
- [Module 1 Survey](#)

Additional Recommended Readings

- [Scaling Up Evidence-based Practices in Education](#)
- [Brief 1: Active Implementation Practice and Science](#)
- [Scaling-Up Brief 3: Readiness for Change](#)
- Fixsen, D. L., Naoom, S. F., Blase, K. A., Friedman, R. M. & Wallace, F. (2005). [Implementation Research: A Synthesis of the Literature](#). Tampa, FL: University of South Florida, Louis de la Parte Florida Mental Health Institute, The National Implementation Research Network (FMHI Publication #231).
- Blase, K., Fixsen, D., Sims, B., Ward, C. (2015). [Implementation Science – Changing Hearts, Minds, Behavior, and Systems to Improve Educational Outcomes](#). Chapel Hill, NC: National Implementation Research Network, University of North Carolina at Chapel Hill.
- Fixsen, D., Blase, K., Metz, A., & Van Dyke, M. (2015). Implementation Science. *International Encyclopedia of the Social and Behavioral Sciences*, 11, 695-702.